

**Nasonville Fire District
2577 Victory Highway
Nasonville, Rhode Island 02830**

Monthly Meeting Minutes for February 10, 2015

1. Call to Order:

Chairperson Janet Raymond called the operating committee meeting to order at 7:07 PM.

Members present: Board Members: Janet Raymond (Chairperson), Bob Allard, Gerry Lapierre, Bettie Hatzell and Paul Wright (7:07PM). Others: Christine Chretien (District Clerk), Michael Gingell (Interim Chief), John Mainville (Tax Collector), Ron Lapierre (Treasurer) (7:27 PM), Michael Pichie (District Resident). Absent: Jenn Zuba.

Opening Statement

To the best of our ability we are conducting this meeting in a truthful and proper manner for the residents of the Nasonville Fire District.

10. New Business

a. Open Board Position – Discussion and Vote

Motion made by Janet Raymond to move this agenda item to be discussed and voted on. Motion was seconded by Gerry Lapierre. All were in favor and the motion passed.

Janet Raymond invited board members to discuss appointing Michael Pichie to fill the open board position.

No questions were asked and no comments were made. Bob Allard made a motion to appoint Michael Pichie to fill the open position. Gerry Lapierre seconded the motion. All were in favor and the motion passed.

2. For the good and welfare of the district.

- Gerry Lapierre discussed the state of the fire apparatus due to the recent storms and indicated that the only issues with equipment had been some dead batteries.
- Christine Chretien discussed attending the Open Government Summit and January and notified the board about some of the changes to record keeping requirements.
- John Mainville informed the board that the Burrillville Town Council would be adopting a resolution at the Town Council Meeting in honor of the department's 75th Anniversary. Paul Wright will attend and accept on behalf of the district. Mike Gingell will also attend if schedule permits.
- 75th Anniversary banquet date has been changed to May 2, 2015.
- John Mainville alerted the board to three new bills that are being proposed regarding open meetings and reporting requirements. If passed, these bills will have a major impact on fire districts in the state.

3. Receive Tax Collector's Report

John Mainville presented the Tax Collector's report. Tax collections for January were \$110,593.63. Redemption activity totaling \$184.00 of which \$84.00 goes to the Town for recording. Net Activity for the month of \$110,693.63. Total deposits for the month were \$110,777.63 resulting in Net Collections YTD of \$276,059.93. Total percentage collected YTD is 78.9%. Tax collector provided an update regarding Ocean State Power and discussed the energy assessment by National Grid. Bob Allard made a motion to accept the Tax Collector's Report and the motion was seconded by Bettie Hatzell. All members approved the motion and the motion was passed.

4. Receive Chief's Report

Chief presented his report for the month of January 2015. A copy of the report was provided to the District Clerk. Chief indicated that total expenses incurred due to the recent storm was \$3,200. Invoice will be submitted to the Burrillville EMA and to the State and then to FEMA for reimbursement. Bettie Hatzell made a motion to accept the Chief's Report and the motion was seconded by Bob Allard. All members approved the motion and the motion was passed.

5. Receive Fire Marshal Report

The Fire Marshal submitted a report for the month of January 2015 and it was presented by Michael Gingell. There were no questions regarding the report. Bettie Hatzell made a motion to accept the Fire Marshal's Report and the motion was seconded by Michael Pichie. All members approved the motion and the motion was passed.

6. Approve minutes from the previous month's meeting

The minutes from the January 2015 monthly district meeting were submitted for review. A motion to accept these minutes was made by Paul Wright and seconded by Michael Pichie. All members approved the motion and the motion was passed.

7. Consider, review, and approve Bills & Receipts

There was a discussion regarding the reimbursement by the district for courses taken by department personnel. A motion was made by Michael Pichie to hold off on making the payment for reimbursement until the policy is discussed and clarified. Gerry Lapierre seconded the motion. All members approved the motion and the motion passed. There were no other questions regarding the bills. A motion was made by Paul Wright to approve and pay the remainder of the bills. Motion was seconded by Bettie Hatzell. All members approved the motion and the motion was passed.

8. Receive the Treasurer's Report

Ron Lapierre presented the Treasurer's report. Ron also indicated that the paperwork regarding the BOA account had been completed and submitted. Michael Pichie made a motion to approve the Treasurer's Report. Gerry Lapierre seconded the motion. All members approved the motion and the motion was passed. Ron also discussed payroll reconciliation and a number of individuals who had worked more than 24 hours. He will be implementing a new payroll code in order to pull reports regarding hours worked.

9. Old Business

- a. December 2014 Chief's Report – Michael Gingell. Chief presented prior month's report. Members had no questions. Bob Allard made a motion to accept the Chief's Report. Motion was seconded by Gerry Lapierre. All members approved the motion and the motion was passed.
- b. Third Party Billing – Janet Raymond. Total charges for the month were \$5,522.60 and total payments were \$4,052.12.
- c. Hiring Committee Update - Gerry Lapierre. Gerry reported that he was still waiting for additional information to complete applications for per diem positions. Advertisements for the Chief's position were published in The Providence Journal and The Valley Breeze.
- d. Building Maintenance – Gerry Lapierre. Gerry will take into consideration the information John Mainville provided regarding the energy assessment from National Grid.
- e. Bid for Third Party Receivables – tabled until the next monthly meeting.
- f. Discussion and Appointment of two Nasonville Fire District Board Members to committee of local fire districts – Michael Pichie, Gerry Lapierre and Paul Wright all expressed interest in representing the district. Since there has been no further communication from any of the districts since the first meeting, Janet Raymond will write a letter and propose that the districts meet on March 18, 2015 at 7:00 PM to continue discussions.

11. Adjournment

There being no further business, Bettie Hatzell made a motion to adjourn at 9:15 PM and Michael Pichie seconded the motion. All members approved the motion and the motion was passed.

Respectfully Submitted,

Christine A. Chretien
District Clerk